

Minutes

Kingston Fire District
Board of Wardens' Meeting
24 March 2011

Present: Wardens Donald Cobb, Robert Ferraro, Lorraine Horton, Elizabeth McNab and Vincent Rose, Chief Nathan Barrington.

Absent: Tax Collector Linda Mendillo, Treasurer Thomas Vignali, District Manager Jodi Hall, Robert Drapeau, Director of Public Safety & Emergency Management URI.

Call to Order: President McNab called the Board of Wardens' Meeting to order at 6:35 p.m.

Information/Comments/Questions from the Public: There was no information, comments or questions from the public.

Approval of Minutes: Wardens' Meeting: February 24, 2011.

Motion: Cobb made and Horton seconded a motion to accept Minutes from the Wardens' Meetings: February 24, 2011

The motion passed unanimously.

Approval of Minutes: Wardens' Workshop: March 10, 2011

Motion: Ferraro made and Rose seconded a motion to accept Minutes from the Wardens' Workshop: March 10, 2011.

The motion passed unanimously.

Tax Collector's Report:

Motion: Horton made and Ferraro seconded a motion to accept the Tax Collector's Report.

A written report prepared by Mendillo was presented.

The motion passed unanimously.

URI Report: There was no report presented. No motion was made.

Chiefs' Report:

Motion: Cobb made and Horton seconded a motion to accept the Chief's Report.

Barrington presented a verbal report, highlighting the past month. The lease for the Exeter radio tower needed a minor change and has been sent for signatures. The costs will be shared by KFD and UFD. An additional dedicated phone line @ approx. \$68 per month will be required. The roof job needs to be completed soon, and an estimate of \$26,000 is required to complete the job. Stedman and Kouzanis will fix the chimney. Barrington distributed a revised proposed budget for 2011/2012. The total dollar amount of the budget is unchanged, although there were a few minor line item changes. A written report from Deputy Chief Reed was presented. This report provided information on the number of runs made in March 2011, an update on membership, and the status of the ongoing floor work in the station. There was not a written report from the Maintenance Coordinator, Jim Lynch, although Chief Barrington noted that all trucks were currently in service and had recently been sent out for weight certification.

The motion to accept the Chiefs' Report passed unanimously.

Treasurer's Report:

Motion: Rose made and Horton seconded a motion to accept the Treasurer's Report.

A written report prepared by Treasurer Vignali was presented and reviewed.

The motion passed unanimously.

Finance Committee up-date:

No report was presented. Horton will forward the new URI contract to Wardens and Chief Barrington for review.

No motion was made.

New Business:

Assisted Listening Devices

A brief discussion regarding the need and cost of assisted listening devices for meetings was held. District Manager Hall will investigate the cost of the devices. The topic is continued to the next meeting.

Old Business:

Nominating Committee

No report was made.

No motion was made.

Policy and Procedures – (posted for 30 or more days)

10-016 – Volunteer FF Job Description

Rose made and Horton seconded a motion to adopt this policy.

The motion passed unanimously.

10-023 – Medical Evaluation: Applicant and Probationary Status

Ferraro made and Rose seconded a motion to adopt this policy.

The motion passed unanimously.

Communications:

There were no communications

Information:

Next Meetings:

- April 14, 2011 at 6:30 PM at the KFD Station – Budget Hearing
- April 14, 2011 following Budget Hearing at the KFD Station – Wardens' Workshop
- April 28, 2011 at 9:00 AM at the KFD Station – Finance Committee Meeting
- April 28, 2011 at 6:30 PM at the KFD Station – Monthly Wardens' Meeting

Adjournment:

Motion: Rose made and Cobb seconded a motion to adjourn the meeting.

The meeting was adjourned at 7:40 p.m.

The motion passed unanimously.

Respectfully submitted,

Donald J. Cobb
Secretary